



MARIETTA PARKS & RECREATION DEPARTMENT

FIELD RENTAL APPLICATION

OFFICE: 770-794-5601; FAX: 770-794-5635

APPLICANT'S NAME: _____ EMAIL: _____
PRINT

ORGANIZATION/TEAM NAME: _____

REQUESTED DATE(S): _____ TIME: _____ to _____ LOCATION: _____

ADDRESS _____

PHONE # (main): _____ PHONE # (other): _____

- Approved Permit Certificate Copy is required at park facility for proof of payment
- Fees are \$15.00/90 minutes per field
- Alcoholic beverages and tobacco use prohibited. Pets MUST remain on a leash
- I shall be responsible for the cleaning of any debris and removal of any trash at the end of my reservation
- Rentals may be cancelled or rescheduled due to weather at the discretion of the Parks and Recreation Department.
- I have signed and received a copy of the Field Rental Policy

Applicant signature: _____ Date: _____

By signing above I have read and agree to abide by the Field Rental Policy

OFFICE USE ONLY

RECEIPT # _____ AMOUNT \$ _____ Cash ☐ Check ☐ # _____ Visa/MC ☐ # _____
Last 4

RECEIVED BY: _____ (initial) DATE: _____ APPROVED: _____
(MPRFD Staff Only)

By signing, the applicant agrees to release, absolve, indemnify and hold harmless the City of Marietta, its employees, agents, and officials from and against all claims, demands, liabilities, suits, judgments and decrees, losses and costs and expenses of any kind or nature whatsoever on account of injuries to or death of any person or persons or damage to any property occurring directly or indirectly from permitted activities conducted by the permittee or his employees, agents, servants, invitees or associates however such injuries or death or damage to property may be caused.

**MARIETTA PARKS AND RECREATION DEPARTMENT
FIELD RENTAL POLICY**

I. PROCEDURES, RESTRICTIONS AND REFUND POLICIES FOR USE OF BALL FIELDS

A. Procedures

1. The Parks and Recreation Department requires at least four (4) working days advance notice of first requested date.
2. All fees must be submitted at the time of rental booking. All payments payable to the City of Marietta.

B. Refunds and Reschedules

1. Groups may reschedule each field rental one (1) time due to a non-weather related reason without a penalty. Weather related cancellations may be rescheduled or refunded without penalty.
2. If a field rental is cancelled by the Parks and Recreation Department for any reason a full refund will be issued.
3. Refund requests of non-weather related cancellations must be made in writing no less than 24 hours in advance of reservation and only by the original applicant.

C. Restrictions

1. The Parks and Recreation Department may refuse to reserve fields for the following reasons:
 - a. Not Available.
 - b. Unsatisfactory record in prior use.
 - c. When a hazardous condition threatens the participants, spectators, staff, facility, or equipment.
 - d. If all Federal, State and local requirements, this policy, and the Marietta City Council are not met.
 - e. If the activity is not compatible with accepted legal and moral standards or could be detrimental to the best interests of the Community and/or the Parks and Recreation Department.
2. Groups reserving ball fields may be restricted to the following times and uses:
 - a. Three uses per permit per organization.
 - b. Not to exceed one use per week.
 - c. Renewal permits may be submitted between the 2nd and 3rd use only.
 - d. Fields may only be reserved on a 1-1/2 hour minimum/maximum time block established by the Parks and Recreation Department.
 - e. Reservations for city-sponsored programs may take precedence.

II. AVAILABLE FIELD AND SCHEDULE OF FEES

A. The following ball fields are available for reservation. Availability will vary according to time of year.

1. Lewis Park – One (1) fenced baseball/softball field, no lights, 200' home plate to fence - \$15.00/90 minutes
2. Tumlin Park
 - a. Two (2) full-sized youth soccer fields, no lights, each 70' x 50' - \$30.00/90 minutes each or,
 - b. Four (4) half-sized youth soccer fields, no lights, each 35' x 50' - \$15.00/90 minutes each.

See diagram for facility map with dimensions

B. A group may rent no more than one (1) full-sized or two (2) half-sized fields at one time.

I have read and understand the Field Rental Policy: _____ Date: _____

Applicant Signature

205 Lawrence Street, PO Box 609, Marietta, GA 30061; 770-794-5601 phone; 770-794-5635 fax.